SUPERITENDENT CADRE GENERAL DUTY

TIME TABLE

S/N	DATE	TOPIC	BRIEF OUTLINE	FACILITATOR	DURATION	TIME
	DAY 1 Thursday 15 AUG 2024	CUSTOMS OPERATIONS AND PROCEDURES	1. IMPORT AND EXPORT PROCEDURES	AJIBADE	30 MIN	9:00AM - 11:00AM
			2. CLEARANCE PROCESSES	EJIDOH	30 MIN	
			3. TRANSIT PROCEDURES		30 MIN	
			4. EXCISE PROCEDURES	ITULUAH	30 MIN	
	DAY 1 THURSDAY 15 AUG 2024	REVENUE COLLECTION	1. VALUATION PRRINCUPLES	MUAZU	30 MIN	Lecture: 11:00am - 1:00am
			2. EXCISE DUTY CALCULATIONS	AJIBADE	30 MIN	
			3. WAIVERS AND CONCESSIONS	ZANNAH	30 MIN	
			4.HARMONISED SYSTEMS		30 MIN	
		LUNCH & BREAK			1 HR	1:00PM - 2:00PM
	DAY 1 THURSDAY 15 AUG 2024	TRADE FACILITATION	1. ROLE OF CUSTOMS IN TRADE FACILITATION	MUAZU	30 MIN	Lecture 2:00PM - 4:00PM
			2. MORDERNIZATION OF CUSTOMS PROCEDURES	AJIBADE	30 MIN	
			3. PUBLIC PRIVATE PARTNERSHIP	EJIDOH	30 MIN	
			4. ADVANCE RULING	MORIKI	30 MIN	
		END OF SESSION				
	DAY 2 FRIDAY 16 AUG 2024	REVENUE COLLECTION AND TRADE FACILITATION (CONTINUATION)	1. RULES OF ORIGIN	SIDI	30 MIN	Lecture 8:30AM - 10:30AM
			2.TIME RELEASE STUDY	AJIBADE	30 MIN	
			3. NON - INTRUSIVE INSPECTION REPORT	SALIHU	30 MIN	
			4. PRE ARRIVAL ARRIVAL ASSESEMENT REPORT	MUSA AA	30 MIN	
# # # # # # # # #	DAY 2 FRIDAY 16 AUG 2024	COMPLIANCE AND ENFORCEMENT AND CURRENT AFFAIRS	1. ORGANIZATIONAL AND ADMINISTRATIVE STRUCTURE OF THE NCS	MIKO	30 MIN	Lecture 10:30AM - 12:30AM
			2. POLICY FORMULATION AND IMPLEMENTATION	TS SANUSI	30 MIN	
			3. LEGAL FRAMEWORK AND COMPLIANCE (NCS ACT 2023, CET, PSR)	SIDI	30 MIN	
			4. GENERAL KNOWLEDGE OF NATIONALAND GLOBAL EVENTS		30 MIN	
			END OF SESSION			
	DAY 3 SATURDAY 17 AUG 2024	INFORMATION TECHNOLOGY	1. USE OF AUTOMATED SYSTEMS (NICIS II)	FANYAM		Lecture 9:00AM - 11:00AM
			2. DATA MANAGEMENT	SHIDALI		
			3. GENERAL IT KNOWLEDGE	LABARAN		
	DAY 3 SATURDAY 17 AUG 2024	SERVICE WRITING CONVENTIONS AND CORRESPONDENCE	SERVICE WRITING CONVENTIONS AND CORRESPONDENCE	MORIKI	2HRS	Lecture 11:00AM - 2:00PM
		LUNCH & BREAK			1:00pm –	
	DAY 3 SATURDAY 17 AUG 2024	ENVIROMENTAL AND SAFETY REGULATIONS	1. MULTILATERAL ENVIROMENTAL AGREEMENTS (CITES, MONTREAL PROTOCOLS ETC.)	FANYAM	30 MIN	Lecture 2:00PM - 4:00PM
			2. HANDLING OF HAZARDOUS MATERIALS	SALIHU	30 MIN	
			3. SAFETY STANDARDS IN CUSTOMS OPERATIONS	SALIHU	30 MIN	
	DAY 4 SUNDAY 17 AUG 2024	LEGAL FRAMEWORK	1.ORGANIZATIONAL AND ADMINISTRATIVE STRUCTURE OF THE NCS 2. POLICY FORMULATION AND IMPLEMENTATION 3. LEGAL FRAMEWORK AND COMPLIANCE (NCS ACT 2023, CET, PSR)	NWACHUCKWU	2 HRS	Lecture 12:00PM - 2:00PM
	DAY 4 SUNDAY 17 AUG 2024	LEADERSHIP AND MANAGEMENT	1.SUPERVISORY SKILLS	MORIKI	30 MIN	Lecture 2:00PM - 4:00PM
			2.CONFLICT RESOLUTIONS		30 MIN	
			3.TEAM BUILDING		30 MIN	
			INCIDENT REPORT		30 MIN	